

New Affiliate Program Support

1. Staffing of part-time Program Manager to provide administrative and strategic support in each Affiliate community
2. Creation of new operating endowments for each Affiliate
3. Match incentives for endowment funds (please refer to the Affiliate Program Overview)
4. Training opportunities delivered via video and/or teleconference
5. Annual gathering and networking opportunities for Affiliate leaders
6. Annual visits from ACF and Rasmuson Foundation to Affiliate communities
7. New collaborative grantmaking opportunities with ACF and Rasmuson Foundation
8. Expanded resources (website updates, toolkits, development, etc.)
9. Active participation and collaboration on program measures of success

Ongoing ACF Support

1. Provide legal and fiduciary oversight
2. Cover Affiliates with ACF's nonprofit status
3. Invest and manage assets
4. Provide administrative management systems and processes
5. Administer and manage Affiliate grant programs
6. Assist with processes, promotion, and fundraising
7. Provide communications and marketing support (see below)
8. Provide training, tools, technical assistance, and development opportunities for Advisory Board members and Program Managers

Affiliate Program Manager Support

1. Provide support for planning and executing Advisory Board meetings
2. Provide support for marketing and communications needs
3. Provide support for donor relations and donor stewardship
4. Provide database management
5. Assist with annual planning process
6. Assist with grant program, including providing support to grantees and applicants
7. Provide support for events and educational programs
8. Participate in annual Affiliate convening and ongoing training opportunities
9. Connect with local nonprofits and residents to ascertain community needs
10. Seek grant and collaboration opportunities with other organizations
11. Reconcile receipts and manage vendor payments (only applies to some Affiliates)